



BHARAT SANCHAR NIGAM LTD.

BHARAT SANCHAR NIGAM LIMITED
CORPORATE OFFICE
(PERSONNEL - I SECTION)

4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi 11 0001

No 400-84/2015-Pers.I

Dated 19 June ,2015

To

All Heads of Telecom Circles
& Administrative Units of BSNL

Subject: **Guidelines for forwarding transfer requests on completion of tenure posting or otherwise-regarding.**

In continuation to this office letter of even number dated 04.05.2015, the following guidelines on the subject are also hereby issued:-

1. On Hard Tenure/Soft Tenure:

All the officers serving in Tenure Stations shall henceforth submit their representation of their preferred choice station(s) at least 4 month before their due date of completion of tenure and circle head shall forward their representation as per para 1(I) of the letter issued on 04.05.2015, so that necessary actions are taken in advance by this office and their orders are tried to be issued on quarterly basis well in advance.

This issues with the approval of the Competent Authority.


(Manish Kumar)

Deputy General Manager (Pers.)

Copy to:

1. PPS to CMD/All Directors of BSNL
2. All EDS.
3. All PGMs/Sr.GMs/GMs BSNL CO, New Delhi for similar action.
4. O/C.